

Approved
5.8.24

KEEGO HARBOR PARKS AND RECREATION COMMISSION

7:00 P.M. Wednesday, April 10th, 2024, MEETING MINUTES
2025 Beechmont St.
Keego Harbor, MI 48320

CALL TO ORDER: Chairperson Kirsten Sonneville-Douglass called the meeting to order at 7:00

Present: Chairperson Kirsten Sonneville-Douglass, Vice-Chairperson Paul Daelemans, Secretary Kathleen Sexton, Treasurer Leslie Clark, Commissioners: Amy Drain, Dan Harrington (arrived 7:02 PM), Robin LaFrance, Jaky Van Dox, Julie O'Brien.

Absent: None

Alternates Present: None

Staff Present: City Manager Tammy Neeb

PUBLIC COMMENTS NON-AGENDA ITEMS ONLY:

Keego Harbor Parks and Recreation welcomes public comments limited to three (3) minutes, on items that do not appear on the printed agenda. In accordance with its Meeting Conduct Rules, Parks and Recreation will take no action on or discuss any item not appearing on the posted agenda. Exceptions may be made at the discretion of the chair. The public can speak to agenda items as they occur when the presiding officer opens the floor to the public. When recognized by the presiding officer, please unmute your microphone, state your name for the record, and direct all comments or questions to the presiding officer.

Chairperson Kirsten Sonneville-Douglas reported Driftwood Creek disc golf charity event was held this past weekend and they raised money for an animal charity.

Vice-Chairperson Paul Daelemans reported that he and Secretary Kathleen Sexton will be visiting the Clarkston family farm on Sunday, April 14th to scout out a fall family farm event. We will need bus credits to bus kids to the event.

APPROVAL OF AGENDA

Motion by Chairperson Kirsten Sonneville-Douglass^{Douglass} supported by Treasurer Leslie Clark, to remove oath of office from the agenda, the addition of the disc golf event under new business, and the addition of CDBG-funded playground equipment discussion to old business.

Ayes: Unanimous

Nays: None

Motion Carried

APPROVAL OF MINUTES

Motion by; Treasurer Leslie Clark, supported by Commissioner Jaky Van Dox to approve the March 13th, 2024, meeting minutes as written.

Ayes: Unanimous

Nays: None

Motion Carried

REVIEW AND APPROVAL OF FINANCIAL REPORT:

Motion by; Chairperson Kirsten Sonneville-Douglass^{Douglass} supported by Treasurer Leslie Clark to make a resolution to approve the Parks and Recreation financial report and budget request worksheet dated 4/3/2024 as written and presented by Treasurer Leslie Clark.

Roll Call: Chairperson Kirsten Sonneville-Douglass Y, Vice Chairperson Paul Daelemans Y, Secretary Kathleen Sexton Y, Treasurer Leslie Clark Y, Commissioners: Amy Drain Y, Dan Harrington Y, Robin LaFrance Y, Jaky Van Dox Y, Julie O'Brien Y

Ayes: Unanimous

Nays: None

Motion Carried

NEW BUSINESS:

Budget Discussion: Chairperson Kirsten Sonneville-Douglass noted the cost of candy continues to increase. Find businesses that would like to sponsor the Golden Egg prizes. Commissioner Jaky Van Dox said we should reduce the egg hunt budget and put more towards Halloween candy. Approach Dairy Queen to get more of the coins for free ice cream and promote. Block party \$1,000 per party to cover band and expenses, we will still need a sponsor for the events. We have about \$2,700 that we need to spend now before the end of June. Suggestions/needs were: Beautification award signs. Smaller tarps for dragging around debris during the canal cleanup. Large signs or banners that can go at the intersection of Orchard Lake Rd and Cass Lk Rd to promote events (Memorial Day parade, block party, Taste of Keego). A pop-up canopy for outdoor events 10x10, smaller folding tables, and bins (Leslie already bought). If we host a Halloween event, we will need bins and associated Halloween decorations, buckets of chalk for the block party, foam light wands, need to buy better quality lights for the winter wonderland event (with the sealed light bulbs), mulch for Hester Court Park when new playground equipment is installed. Keego Halloween (event 1) we will need \$500 for candy. Farm fall event (Event 2) kids will bring lunches, or the farm will provide lunch and the city will provide bus credits, propose a \$400 budget plus bus credits. Keego Konnect, a yoga instructor has committed to the last Sunday of the month in Rose Sortor Park. Treasurer Leslie Clark will work on updating the budget with new requests and send the updated budget to City Manager Neeb.

Motion by: Chairperson Kirsten Sonneville-Douglass supported by Vice-Chairperson Paul Daelemans to move the proposed 2024-2025 budget request to the City Council.

Ayes: Unanimous

Nays: None

Motion Carried

Winter Wonderland Date: December 6, 2024. When do we set it up? Save the date for Saturday, November 23, 2024, to begin the setup of lights.

Disc golf event: Grand opening on May 4th at 12 PM. Need some people at 11 AM to help with setup. Vice-Chairperson Paul Daelemans will do hot dogs. We have 50 discs to give out. We can invite play-it-again sports. Chairperson Kirsten Sonneville-Douglass will bring a speaker for music. At last month's meeting, we proposed signage at each hole, changed the idea to putting an engraved brick paver at each hole, and then have a big sign with a map to mark each hole. Commissioner Julie O'Brien can design the disc golf course map. Estimating \$160 needed for engraving pavers.

Motion by; Treasurer Leslie Clark supported by Secretary Kathleen Sexton to make a resolution to spend a budget amount not to exceed \$160 for hole markers at the disc golf course.

Roll Call: Chairperson Kirsten Sonneville-Douglass Y, Vice Chairperson Paul Daelemans Y, Secretary Kathleen Sexton Y, Treasurer Leslie Clark Y, Commissioners: Amy Drain Y, Dan Harrington Y, Robin LaFrance Y, Jaky Van Dox Y, Julie O'Brien Y

Ayes: Unanimous

Nays: None

Motion Carried

OLD BUSINESS

Canal Clean-Up Update: Beautiful day, some of the channel erosion has revealed trash from old dumping. DPW, Doug Waldon picked up four loads of leafy debris. Ronnie Dahl made a nice promotional video of the cleanup. Can we add a video to the city website?

